



# PUNJAB BOARD OF TECHNICAL EDUCATION

21-A KASHMIR BLOCK, ALLAMA IQBAL TOWN, LAHORE

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## SAY NO TO CORRUPTION

No. PBTE/REG/2024/ 1662

Dated: 23-07-2024

To,

The Principal,  
Govt. College of Technology,  
All Private Institutes / Colleges Affiliated with PBTE.

Subject: **MANUAL ADMISSION AND REGISTRATION SCHEDULE FOR SHORT COURSES (EVENING EXTENSION PROGRAM) SIX MONTHS 1<sup>st</sup> Batch & 2<sup>nd</sup> Batch 2024-25.**

Please find enclosed herewith the Admission / Registration Schedule of Short Courses (**Evening Extension Program**) Six Months 1<sup>st</sup> Batch & 2<sup>nd</sup> Batch for the Academic Session 2024-25 along with important instructions and detail of fee etc. You are requested to read the attached instructions carefully and act accordingly.

SECRETARY

### Copy for information:

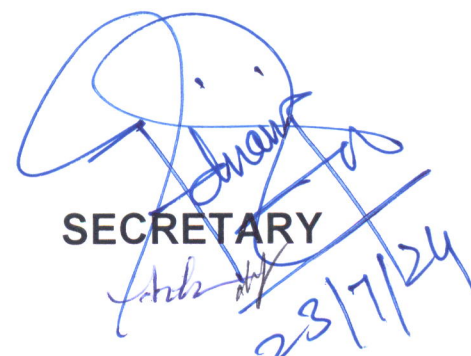
1. PS to Minister, Industries, Commerce, Investment and Skills Development, Lahore.
2. PS to Secretary, Industries, Commerce, Investment and Skills Development Department, Lahore.
3. SA to Chairperson TEVTA, Lahore.
4. PS to Chief Operating Officer, TEVTA, Lahore.
5. DG (Operations), TEVTA, Lahore.
6. DG (F&A), TEVTA, Lahore.
7. DG (Academics), TEVTA, Lahore.
8. DGM (Academics), TEVTA, Lahore.
9. Regional Director (North / Central / South), TEVTA, Lahore.
10. PS to Additional Director General (R&OA) PSDA, Lahore.
11. PS to Chairman, PBTE, Lahore.
12. PA to Secretary, PBTE, Lahore.
13. PA to controller of Examinations, PBTE, Lahore.
14. Deputy Controller of Examinations Conduct / Deputy Controller of Examinations Secrecy, PBTE, Lahore.
15. Deputy Secretary, PBTE, Lahore.
16. System Analyst, PBTE, Lahore.
17. All Assistant Controllers of Examinations / Assistant Secretaries, PBTE, Lahore.
18. Public Relations Officer, PBTE, Lahore.
19. Web Administrator (for uploading of schedule on Board's Web Site)

## SECTION II IMPORTANT INSTRUCTIONS

The Punjab Board of Technical Education, Lahore has been issuing the Manual Registration Schedule for Short Courses (**Evening Extension Program**) Six Months 1<sup>st</sup> Batch & 2<sup>nd</sup> Batch for Session 2024-25. You are requested to follow the below mentioned instructions as well as instructions contained in user's manual.

- 1) Name of the Course / Trade must be clearly mentioned on the Registration Form (i.e) Short Course (Evening Extension Program) Course.
- 2) The students who have passed Matriculation / Middle Examination will be eligible for Short Course (Evening Extension Program) course.
- 3) The students who have passed Matric from other Boards shall have to provide NOC from their concerned Board.
- 4) The Institute concerned will be responsible for verification provision of Matric certificates of their students.
- 5) If a student got admission in more than one course / Trade Institution; he / she will only be Registered with PBTE after sending undertaking (on stamp paper) through his / her Institute, confirming that he is attending regular classes in only one respective Course in one Institute / College.
- 6) Enrollment student (s) by an Institute shall not establish his right for Registration. The pre-requisites such as affiliation of Institute, eligibility of students etc, should be considered before admissions and thereafter issuance of Registration Card by PBTE.
- 7) All institutions should enter the number of trade wise students and Bank Challan number, date and amount of the registration fee on their letter pad and get it signed by the Principal, mandatory submission with the registration form. (Specimen is attached)

**Note:- The above instructions for Registration should also be displayed on the Notice Board of the Institute.**

  
**SECRETARY**  
23/7/24



**SECTION III**  
**Registration Schedule for Short Courses (Evening Extension Program) 1<sup>st</sup>**  
**Batch & 2<sup>nd</sup> Batch 2024-25.**

**ADMISSION SCHEDULE**

**2<sup>nd</sup> Batch 2024**

i.	Last date for Admission without Late Fee	01-10-2024
ii.	Last date of deposit of Registration Fee	10-10-2024
iii.	Last date of receipt of Registration Forms with Registration Fee Challan in PBTE.	15-10-2024

**Late Fee**

i.	Last date for Admission with Late Fee	01-11-2024
ii.	Last date of deposit of Registration Fee	11-11-2024
iii.	Last date of receipt of Registration Forms with Registration Fee Challan in PBTE.	15-11-2024

**1<sup>st</sup> Batch 2025**

i.	Last date for Admission without Late Fee	20-02-2025
ii.	Last date of deposit of Registration Fee	25-02-2025
iii.	Last date of receipt of Registration Forms with Registration Fee Challan in PBTE.	28-02-2025

**Late Fee**

i.	Last date for Admission with Late Fee	05-03-2025
ii.	Last date of deposit of Registration Fee	11-03-2025
iii.	Last date of receipt of Registration Forms with Registration Fee Challan in PBTE.	17-03-2025

**Registration Fee Schedule**

Course Name	Duration	Single Fee			With Late Fee	
		Registration Form & Registration Fee	Certificate Fee	Total	Late Fee	Total
Short Courses (EEP)	Six Months	100 + 940	700/-	1740/-	144/-	1884/-

Note;- Trade wise fee should be deposited separately through online UBL Bank Challan.

  
**SECRETARY**  
 23/7/24

Specimen

Ref. No. \_\_\_\_\_

Dated:- \_\_\_\_\_

To,

The Assistant Secretary Registration,  
Punjab Board of Technical Education,  
Lahore.

Subject:- **REGISTRATION FORMS / FEE OF SHORT COURSES EVENING EXTENSION  
PROGRAM SESSION 2024-25.**

Kindly refer to your letter No. \_\_\_\_\_ Dated:- \_\_\_\_\_  
the subject noted above.

Please find enclosed herewith the Manual Registration forms and students data list of  
admitted in Short course Evening Extension Program for the session 2024-25. The detail  
is given below:

Sr. #	Trade	Total No of Students	Fees per Students	Bank Challan No	Dated	Amount
01	RAC	25	1740/-	00000000000	01-08-2024	43500/-
02	Electrician	25	1740/-	00000000000	01-08-2024	43500/-

Signature of Principal with Stamp



# PUNJAB BOARD OF TECHNICAL EDUCATION

## List of Candidate for Short Course Evening Extension Program

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Name of Institute: \_\_\_\_\_

Address: \_\_\_\_\_ Trade: \_\_\_\_\_

Sr. #	Name of Candidate (According to Matric / Middle Certificate)	Father's Name (According to Matric / Middle Certificate)	CNIC No	Challan No	Dated	Fee

PRINCIPAL