



ASSESSMENT MATERIAL EVIDENCE GUIDE	<h1>PERFORM STYLING TECHNIQUES</h1>
Qualification Hair Stylist CS Code: Level: 2 Credit: 15 Version: 1	

CONTENTS	1. Assessment Summary and Record 2. Candidate Assessment 3. Assessor Judgement Guide 4. List of required tools/equipment, material and context of assessment
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ASSESSMENT AND ASSESSOR DETAILS	Competent <input type="checkbox"/> Not Yet Competent <input type="checkbox"/>																
	Assessment <input type="checkbox"/> Re-Assessment <input type="checkbox"/>																
	Assessor's Name: Assessor's Code Assessor's Signature Date <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="text-align: center; font-size: 8px;">DD</td> <td style="text-align: center; font-size: 8px;">MM</td> <td colspan="4"></td> <td style="text-align: center; font-size: 8px;">YYYY</td> </tr> </table>											DD	MM				
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CANDIDATE DETAILS	Candidate's Name: <small style="display: flex; justify-content: space-between; width: 100%;"> First Name Last Name </small>																				
	Father's Name:																				
	Institute Name and District:																				
	CNIC/BFORM # <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																				
	Registration Number issued by Assessment body:																				
	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender <input type="checkbox"/>																				
	Candidate's Consent: I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal.																				
	Candidate's Signature:																				

ASSESSMENT RESULTS SUMMARY FORM	You can use this coversheet as an <i>Assessment Results Summary Form</i> . Simply post a photocopy of this completed coversheet to NAVTTCC
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NAVTTCC OFFICE ONLY	1. DATE FORM RECEIVED: <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="text-align: center; font-size: 8px;">DD</td> <td style="text-align: center; font-size: 8px;">MM</td> <td colspan="2"></td> <td style="text-align: center; font-size: 8px;">YYYY</td> </tr> </table>									DD	MM			YYYY	2. DATE ENTERED INTO DATABASE: <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="text-align: center; font-size: 8px;">DD</td> <td style="text-align: center; font-size: 8px;">MM</td> <td colspan="2"></td> <td style="text-align: center; font-size: 8px;">YYYY</td> </tr> </table>									DD	MM			YYYY
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ASSESSMENT SUMMARY & RECORD

Candidate's Name:..... Father's Name:.....

ACTIVITY	METHOD				DESIRED OUTCOMES	RESULT	
NATURE OF ACTIVITY	WRITTEN	ORAL	PORTFOLIO	OBSERVATION	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: PERFORM STYLING TECHNIQUES	COMPETENT	NOT YET COMPETENT
Practical Skill Demonstration				✓	<ul style="list-style-type: none"> • Perform styling techniques which include: <ul style="list-style-type: none"> ✓ Blow drying ✓ Hair straightening ✓ Roller setting ✓ Perming ✓ Hair plating ✓ Up- do styles ✓ Hair Buns ✓ Mohawk Style 		
Knowledge Assessment		✓			<ul style="list-style-type: none"> • Correctly answer all questions your assessor may have during the practical assessment 		
Other Requirements			✓		<ul style="list-style-type: none"> • Provide verified evidence of the following task: <ul style="list-style-type: none"> ✓ Client consultation form 		

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CANDIDATE ASSESSMENT

Candidate's Name:..... Father's Name:.....

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to do the following tasks within **Four(4) hours** timeframe:

- perform **any three (3)** of the following styling techniques to meet client's requirement and industry standards;
 - ✓ Blow drying
 - ✓ Hair Straightening
 - ✓ Roller setting
 - ✓ Perming
 - ✓ Hair plating
 - ✓ Up- do styles
 - ✓ Hair Buns
 - ✓ Mohawk Style

Important Note: The following general performance criteria will be followed and performed in all the tasks (where applicable) by the candidate in order to meet this standard.

- ✓ Follow health and safety procedure as per the requirements of given task
- ✓ Prepare work station as per the requirements of task
- ✓ Select tools/ equipment as per the requirements of task
- ✓ Report to supervisor in case of any contingency after taking necessary actions
- ✓ Complete the work by following sequence of operations
- ✓ Perform task(s) within standard timeframe

ACTIVITIES	CANDIDATE RESPONSE
<p>1. Complete practical task of performing styling techniques observation by an assessor</p>	<p>During a practical assessment, under observation by an assessor, I will correctly :</p> <ul style="list-style-type: none"> • Perform any three of the following styling techniques • Blow drying <ul style="list-style-type: none"> ✓ Control the styling tools to minimise risk of damage to the hair, client discomfort and to achieve the desired look ✓ Towel dry the hair and keep them dry throughout the styling process ✓ Use back combing and back brushing techniques, when required, to achieve the desired look • Hair straightening(temporary) <ul style="list-style-type: none"> ✓ Set the iron temperature in accordance with hair condition ✓ Sub-section the hair according to straightening procedures ✓ Perform straightening from root to edge of hair ✓ Check the result and hair style according to client's choice • Roller setting <ul style="list-style-type: none"> ✓ Maintain the correct tension throughout the setting process ✓ Apply suitable products following manufacturers' instructions ✓ Use heated equipment, when necessary, at the correct temperature for your client's hair and the desired look ✓ Ensure that pins and grips, when used, are invisible ✓ Ensure that the roller techniques and effects achieve the intended shape, direction and volume agreed with • Perming(permanent) <ul style="list-style-type: none"> ✓ Identify the contra-indications of client's hair to perming services ✓ Conduct all necessary tests following manufacturers' instructions ✓ Prepare products following manufacturers' instructions ✓ Remove excessive moisture before neutralizing without disturbing the wound hair ✓ Leave the hair free of neutralizer after the final rinse

	<ul style="list-style-type: none"> • Hair plaiting <ul style="list-style-type: none"> ✓ Ensure the direction and balance of the finished plaits achieves the desired look ✓ Apply hair spray after plaiting the hair • Up- do styles <ul style="list-style-type: none"> ✓ Perform brushing and combing techniques ✓ Demonstrate up do techniques. i.e. twists ,knots , rolls and overlaps , curly ,Victorian ,rope Chinese braided and Classic twisted up-do ✓ Identify the hair placement and securing options for long hair design pinning ✓ Use ornamentation or hair attachments to enhance hairstyle bridal hair, placing tiaras etc. • Hair buns <ul style="list-style-type: none"> ✓ Demonstrate hair bun's techniques. i.e. Basic Bun ,Ballerina Bun, Ballet Bun ,Double Bun ,Side Bun, Braided Bun, High Bun, Low Bun and Curly Bun ✓ Identify the hair placement and securing options for long hair design pinning ✓ Control and secure your client's hair throughout the Hair bun processes • Mohawk style <ul style="list-style-type: none"> ✓ Explain the Mohawk related styles in various sizes and shapes to the client ✓ Wet the clients hair--shower and then lightly towel dry--to make it more manageable ✓ Grasp the hair you want to use to form a spike/fan • These criteria's must be followed for all tasks; <ul style="list-style-type: none"> ✓ Prepare service area as per requirement(s) of the service(s) to be provided to the client ✓ Select suitable Material, tools & equipment as recommended in salon policies. ✓ Check client's hair texture & scalp condition ✓ Use appropriate material, tools & equipment to client with reference to consultation conducted. ✓ Perform sectioning of the hair in accordance with the required styling technique. ✓ Apply finishing product according to required styling technique. ✓ Ensure the finished look meets the intended shape, direction, balance and volume agreed with your client ✓ Provide post care advice to the clients. ✓ Ensure Client's satisfaction in response to finished look. • General performance criteria: <ul style="list-style-type: none"> ✓ Follow health and safety procedure as per the requirements of given task ✓ Prepare work station as per the requirements of task ✓ Select tools/ equipment as per the requirements of task ✓ Report to supervisor in case of any contingency after taking necessary actions ✓ Complete the work by following sequence of operations ✓ Perform task(s) within standard timeframe
<p>2. Answer any questions your Assessor may have during the practical assessment</p>	<p>My answers to questions are correct and demonstrate my understanding of the topics and their application:</p>
<p>3. Other requirements</p>	<ul style="list-style-type: none"> • Provide verified evidence of the performing different styling techniques <ul style="list-style-type: none"> ✓ Client consultation form ✓ Contingency plan for an unusual situation (Written Report)

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ASSESSOR JUDGEMENT GUIDE

Candidate's Name:..... Father's Name:.....

INSTRUCTIONS FOR ASSESSOR

This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES	NO	ASSESSOR COMMENTS
1. Complete practical task of performing styling techniques under observation by an assessor	During a practical assessment, under observation by an assessor, the candidate carried out the following tasks.			
Blow drying	Controlled the styling tools to minimise risk of damage to the hair, client discomfort and to achieve the desired look. Dried the hair with Towel and kept them dry throughout the styling process Used back combing and back brushing techniques, as per requirement to achieve the desired look			
Hair straightening (Temporary)	Set the iron temperature in accordance with hair condition. Sub-sectioned the hair according to straightening procedures Performed straightening from root to edge of hair			
Roller setting	Maintained the correct tension throughout the setting process Used heated equipment with suitable temperature for client's hair and the desired look Ensured that the pins and grips used are invisible.			
Perming (Permanent)	Conducted all necessary tests following manufacturers' instructions and clients need. Mixed the products following manufacturers' instructions Removed excessive moisture before neutralizing without disturbing the damaged hair. Left the hair free of neutralizer after the final rinse			
Hair plating	Ensured the direction and balance of the finished plaits achieves the desired look Applied hair spray after plaiting the hair			
Up- do styles	Performed brushing and combing as per the style requirement Demonstrated up do techniques. i.e. twists ,knots , rolls and overlaps , Curly ,Victorian ,Rope ,Chinese braided and Classic twisted up-do Identified the hair placement and securing options for long hair design pinning. Used ornamentation or hair attachments to enhance hairstyle bridal hair, placing tiaras etc.			
Hair buns	Demonstrated hair bun's techniques. i.e. Basic Bun ,Ballerina Bun, Ballet Bun ,Double Bun ,Side Bun, Braided Bun, High Bun, Low Bun and Curly Bun Identified the hair placement and securing options for long hair design pinning controlled and secured the client's hair throughout the hair bun processes			

Mohawk style	Explained the Mohawk related styles in various sizes and shapes to the client			
	Wet the clients with hair--shower and then lightly towel dried--to make it more manageable			
	Grasped the hair part which was used to form a spike/fan			
These criteria's must be followed for all tasks	Prepared service area as per requirement(s) of the treatment(s) to be provided to the client			
	Selected suitable material, tools & equipment as recommended in salon policies.			
	Checked client's hair texture & scalp condition			
	Selected material, tools & equipment as recommended in salon policies.			
	Used material, tools & equipment as per service needs of client with reference to consultation conducted			
	Performed sectioning of the hair in accordance with the required styling technique.			
	Applied finishing product according to required styling technique			
	Provided post care advice after the service			
	Ensured Client's satisfaction in response to finished look			
General performance criteria	Followed health and safety procedure as per the requirements of given task			
	Prepared work station as per the requirements of task			
	Selected tools/ equipment as per the requirements of task			
	Reported to supervisor in case of any contingency after taking necessary actions			
	Completed the work by following sequence of operations			
	Performed task(s) within standard timeframe			
2. Other requirements	<ul style="list-style-type: none"> • Provide verified evidence of the following task <ul style="list-style-type: none"> ✓ Client consultation form 			
3. Answer any questions their assessor may have during the practical assessment	<p>Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.</p> <p>Assessor to document below all questions asked and candidate answers. Use extra sheets if required</p>			

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LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

INSTRUCTIONS	<p>This section contains information regarding;</p> <ul style="list-style-type: none"> Context of the assessment List of required tools and equipment. List of consumable items required during the service
1. Context of Assessment	This task will be performed in real time

2. List of tools and equipment (for five candidates)		
S. No	Items	Quantity
1	Blow-dryer	5
2	Sterilizer	1
3	Spray Bottle	5
4	Tail Comb	5
5	Flat Brush	5
6	Modular mirror	5
7	Towels	5
8	Apron	5
9	Plastic Gloves	5 Set
10	Straightener / Iron	1
11	Head Steamer	1
12	Sectioning clips	5 Sets
13	Plastic Rollers	5 Set
14	Perming rollers/rods	5Set

3. List of consumable items (for five candidates)		
S. No	Items	Quantity
1	Hair pins	As per required
2	Foil paper	1 Roll
3	Hair fixing spray	3
4	Perming lotion kit	5
5	Perming paper	As per required
6	Hair Moose	2
7	Hair gel	2