



PUNJAB BOARD OF TECHNICAL EDUCATION

21-A KASHMIR BLOCK, ALLAMA IQBAL TOWN, LAHORE

PH:042- 37802448, Exchange-04299260193-94, Ext. 158

No. PBTE/REG/2016/ 10863 to 11362

Dated: 30/11/2016

To,

The Principal,

1. Govt. Vocational Training Institutes for Women,
2. Govt. Technical Training Centers (Male / Female),
3. Govt. Technical Training Institutes,
4. Govt. College of Technology.
5. Govt. College of Commerce,
6. All Institutes affiliated with PBTE.

Subject:

**REGISTRATION AND EXAMINATION SCHEDULE FOR TEVTA
SHORT COURSE DURATION (3, 4, 6 MONTH) SESSION 2017-18.**

Please find enclosed herewith the Registration and Examination schedule of TEVTA Short Courses (3, 4, 6 Months duration) for the session 2017-18. The detail is given overleaf.

Intyir
SECRETARY
[Signature]

Copy is forwarded for information:

1. SA to Chairperson, TEVTA, Lahore.
2. PSO to Chief Operating Officer, TEVTA, Lahore.
3. GM (Operations), TEVTA, Lahore.
4. GM (F&A) TEVTA, Lahore.
5. GM (Academics), TEVTA, Lahore.
6. DGM (Academics), TEVTA, Lahore.
7. ZM (North / Central / South), TEVTA, Lahore.
8. All DMs TEVTA.
9. PA to Chairperson, PBTE.
10. PA to Secretary, PBTE.
11. PA to Deputy Secretary, PBTE
12. PA to Controller of Examinations, PBTE,.
13. Deputy Controller of Examinations, PBTE,
14. All Assistant Controller / Assistant Secretary PBTE.
15. Incharge Computer Section, PBTE.
16. Public Relations Officer, PBTE, Lahore.
17. Web Administrator, PBTE, Lahore. (for uploading of schedule on Board's Website)
18. Senior Research Officer PBTE, Lahore.

**REGISTRATION AND EXAMINATION SCHEDULE FOR TEVTA SHORT
COURSES (3, 4 & 6 MONTHS) SESSION 2017-18**

Three Months Courses

Duration of Short Course	Last Date of Receipt of Registration Forms along with Registration fee (Rs. 580/-) in PBTE	Examination Schedule
January to March 2017	16 January 2017	First Week of April 2017
April to June 2017	17 April 2017	First Week of July 2017
July to September 2017	18 July 2017	First Week of October 2017
October to December 2017	18 October 2017	First Week of January 2018

Four Months Course (Spoken English)

January to April 2017	08 February 2017	First Week of May 2017
May to August 2017	09 June 2017	First Week of September 2017
September to December 2017	10 October 2017	First Week of January 2018

Six Months Courses

March to August 2017	25 April 2017	First Week of September 2017
September 2017 to February 2018	23 October 2017	First Week of March 2018

Fee Schedule

Registration & Examination Fee	Rs.	550/-
Admission Form Fee	Rs.	20/-
Registration Form Fee	Rs.	10/-
Total	Rs.	580/-

Note: You are requested to read the attached instructions carefully and act accordingly.


SECRETARY


IMPORTANT INSTRUCTIONS

This Board is issuing computerized Registration. You are requested to read the instructions carefully and follow the instructions strictly before submitting Registration forms to the Board to avoid any discrepancy.

- 1) The registration forms along with the **list as per attached performa** duly signed by the principal of the concerned college / institute will be submitted in the Board according to the schedule attached. No form will be entertained after the prescribed date.
- 2) Course wise list of the admitted students must be attached with registration forms.
- 3) Registration forms and list sent by post will not be entertained. Forms with list will only be received in person through the authorized representative of the College / Institute.
- 4) It is the sole responsibility of head of institute that the registration forms are filled correctly and completely as per academic certificate. Therefore it is must be ascertained that the following information is correct and complete.
 - a) Student name, Father's Name (in capital letters), Date of Birth as per Middle / Matric Certificate.
 - b) Two Pictures are pasted with gum (not stapled) on the registration form, one on the top right and the other on the bottom right corner in the space provided for the purpose.
 - c) All required information is entered properly in registration form.
 - d) Academic information is provided in appropriate column
- 5) Course must be clearly mentioned on the registration forms.
- 6) The registration cases only on prescribed forms (issued by the Board), will be accepted.


SECRETARY
