

Model Paper Diploma In Culinary Arts (2 years)  
First Year 2019 & Onwards  
Computer Fundamentals

Theory Paper

Total Marks: 50

PART-A OBJECTIVE

Time: 30 Minutes

(Marks: 10x1=10)

**Question # 1: Encircle the write answer from the given answers a, b, c & d.**

1. Which of the following is not an output device?
  - a. Scanner
  - b. Printer
  - c. Flat Screen
  - d. Touch Screen
2. When you are working with a variety of computer programs at the same time, what are you doing?
  - a. Working efficiently
  - b. Using open-source systems
  - c. Working in a UNIX environment
  - d. Multitasking
3. What is meant by the term folder?
  - a. A named storage area in which files are located.
  - b. A storage area which only contains directories.
  - c. A file management system.
  - d. A list of files.
4. What type of device is a mouse?
  - a. A graphical user interface.
  - b. A device used for entering text.
  - c. An output device used for moving a pointer on the display.
  - d. An input device used for moving a pointer on the display.
5. The Quick Access Toolbar is:
  - a. Not available in Word 2007
  - b. A toolbar holds commands that are used frequently
  - c. The toolbar used to open and print documents
  - d. A useless tool and should not be used
6. Saving a file from the Internet onto your computer is called \_\_\_\_\_.
  - a. Downloading
  - b. Uploading
  - c. Transferring
  - d. Storing
7. If you copy and paste a file:
  - a. The original file is deleted and a new file is created.
  - b. The original file remains unchanged and a new file is created.
  - c. The original file is removed and a new file is not created.
  - d. The original file remains unchanged and a new file is not created.

8. What does the green wavy line under the word or phrase in the document mean?

- a. The word or phrase might contain a grammatical error
- b. The word or phrase might be misspelled.
- c. The word or phrase has been copied to the clipboard
- d. All of the above

9. 1024 bytes represent a

- a. Megabyte
- b. Gigabyte
- c. Kilobyte
- d. None of the above

10. To add Smart Art to your document use this tab

- a. Page layout
- b. Home
- c. View
- d. Illustrations

