Model Paper Computer Fundamentals
Textile Design (1-Year Course)
1st Semester
Annual Examination 2017 & Onward
<u>Objective</u>
<u>Part-A</u>

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Q.1   Each statement has more than one choice. Select the correct answer from these and encircle it.   (10x1=10)

i) Computer is an electronic device which takes _____
- **(a)** Input
- **(b)** Output
- **(c)** Numbers

ii) Keyboard is an _____ device
- **(a)** Input
- **(b)** Output
- **(c)** Storage

iii) Project is an _____ device
- **(a)** Input
- **(b)** Output
- **(c)** Storage

iv) The computer parts which are tangible (can be touched) are called
- **(a)** Software
- **(b)** Hardware
- **(c)** Electronic

v) Operating system (windows) is
- **(a)** Software
- **(b)** Hardware
- **(c)** Electronic

vi) The short key to save file / document is
- **(a)** Ctrl+R
- (b) Ctrl+S
- (c) Ctrl+V

vii) Ctrl+P is use to _____ document / file
- **(a)** Save
- **(b)** Print
- **(c)** Copy

viii) Short key to insert new slide in power point is
- **(a)** Ctrl+N
- **(b)** Ctrl+M
- **(c)** Ctrl+A

ix) The computer parts which cannot be touched are called
- **(a)** Software
- **(b)** Hardware
- **(c)** Electronic

x) The first screen you see after the computer starts is
- **(a)** Task bar
- **(b)** Desktop
- **(c)** Icons

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Subjective
Part-B

Time: 02:10 Hours   Total Marks: 40

Section-I

Q.1   **Write the short answer to any twelve (12) questions from the following questions. Each question carries 2 marks.   (12x2=24)**

1.1. Define computer
1.2. Write two examples of input device
1.3. Write two examples of software
1.4. Define hardware
1.5. Define output devices
1.6. Define Software
1.7. Write types of software
1.8. What is Operating system?
1.9. How to save the Document in Computer
1.10.   What is difference between document and presentation?
1.11.   Name any two types of computer
1.12.   Difference between save and save as command
1.13.   What is Bullets and numbering
1.14.   Briefly tell about MS Word
1.15.   Briefly describe about MS Power Point
1.16.   What are animations in Microsoft Power Point?
1.17.   What is the use of Recycle Bin
1.18.   What is difference between Shut Down and Sleep

Section-II

Long Questions

Note: Attempt any two (2) questions. Each question carries 8 marks.   (8 x 2=16)

Q.1   Write a note on Operating System.

Q.2   Write a note on software and types of software.

Q.3   Write a note on Types of Computer.

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Practical

Time: 2 Hours   Total Marks: 30

Note: **Attempt any Two (02) questions.**

Q.1   **Create and save a file as "Q1" in MS Word on desktop and do the following:**   **(15)**

1.1   Write Your Name and Set font size of "20pt"
1.2   Change the font style to "Arial" and set RED font color
1.3   Make it "Bold" and "Italic"
1.4   Make it double underline and highlight it with Yellow color
1.5   Change case to "UPPERCASE"

Q.2   **Create and save a file as "Q2" in MS Word and Prepare the following table**   **(15)**

RESULT CARD					
Sr. #	Name	SUBJECTS			Average	Total Marks (150)
		English (50)	Computer (50)	Fashion Design (50)		
1	AAA	20	30	40		
2	BBB	25	25	30		
3	CCC	15	30	45		

Q.3   **Create a presentation in MS Power Point with three slides in it and do the following:**   **(15)**

3.1.   Insert text in first slide and set its layout as "Title Layout"
3.2.   Insert a picture in second slide
3.3.   Insert a table in third slide
3.4.   Apply animation on picture in second slide
3.5.   Apply transitions on all slides